

VOLUNTEER APPLICATION ~ 2005



~Event Introduction~

USA Cycling is pleased to announce the return of the Park City Cycling Festival to Deer Valley Resort and Antelope Island State Park, Utah, June 20 - July 2, 2005. This year the Elites will join the Master, Espoir, Junior, and Tandem athletes creating an event stacked with talent and competition.

Last year was a tremendous success and the volunteer team receives much of the credit. With your help we can do the same again! Due to the addition of the Elite competitors this year, our volunteer team will increase in size and will be responsible for awards ceremonies, course marshaling, doping control escorts, parking lot assistance, motorcycle marshals, officials' drivers, volunteer registration and entry gate assistance at Antelope Island State Park. Additional opportunities may arise.

For additional event information, please visit the event website at www.parkcitycyclingfest.com or the USA Cycling website at www.usacycling.org.

~Volunteer Introduction~

To build our team, we ask the following commitments from you:

- ✓ To volunteer a minimum of approximately 10 hours during the event (the number of days this will be will vary depending on position); it helps us if you can volunteer more than one shift as consistency within the team makes us stronger.
- ✓ To attend one of two volunteer training sessions to be scheduled at a later time
- ✓ To report to check-in promptly in uniform at your scheduled time, and to fulfill your position requirements
- ✓ To be prepared for inclement weather conditions (it hailed last year!)
- ✓ To have fun and enjoy the event!

In appreciation of your efforts, we will provide to you:

- ✓ Volunteer uniform (t-shirt and cap);
- ✓ Water bottle;
- ✓ Sack lunch for each shift;
- ✓ Many thanks!

Please find a brief overview of the volunteer positions and responsibilities beginning on page 3.

~Insurance and Liability Information~

Insurance: By virtue of Utah state law, you will be waiving any workmen's compensation coverage as a volunteer.

Liability Waivers: At minimum, all volunteers will be required to sign the USA Cycling volunteer liability waiver and the Deer Valley Resort volunteer liability waiver, in addition to any others that may be required.

~Volunteer Information~ Please complete application by June 15, 2005

Please provide for us the following information (if using a paper copy, versus the online application, please be sure to print clearly).

Required information:
 First Name: _____
 Last Name: _____ Prefix: Mr. Mrs. Ms.
 *Email address: _____
 Your email information will be kept for our use only and not shared outside of this event's operation
 *Please note that our primary source of communication is email, therefore the organizing committee asks that you check this email account regularly
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Best contact phone number (with answering service/machine please): _____
 Emergency contact name: _____
 Emergency contact phone number: _____
 Have you volunteered for or worked for a cycling event before (not required)? If yes, please list the event name:

 Shirt size (check mark): Extra-small Small Medium Large Extra-large (or type size here:)

~Volunteer Position Preference~

Please select three (3), ranking them numerically (1 being first preference, 3 being third preference)

Awards Ceremonies _____, Course Marshal _____, Course Marshal Team Leader _____, Doping Control Escort _____, Entry gate @ Antelope Island State Park _____, Motorcycle Marshal _____, Officials' Driver _____, Parking Lot Assistance _____, Volunteer Registration _____, Volunteer Team Leader @ Antelope Island State Park _____

~Volunteer Availability for Scheduling~

While every attempt will be made to schedule shifts on your requested days, we cannot guarantee that schedules will be set as such.

Please note a mark next to the days that you are available to volunteer:

Monday, June 20 – Athlete registration only; no volunteer needs	Saturday, June 25	Wednesday, June 29
Tuesday, June 21*	Sunday, June 26 – Athlete registration only; no volunteer needs	Thursday, June 30
Wednesday, June 22	Monday, June 27*	Friday, July 1
Thursday, June 23	Tuesday, June 28	Saturday, July 2
Friday, June 24		*Competition at Antelope Island State Park

Number of shifts you'd like to volunteer: _____

Any comments you'd like to provide to us: _____

~Your Signature (or printed name if submitting online)~

Insurance: By virtue of Utah state law, I understand I am waiving any workmen's compensation coverage, as I am a volunteer.

By virtue of my signature below, I hereby submit my application, and hereby state that all information is true; and further, that I have read and understood all conditions stated in this application.

Signature: _____

Date: _____

Volunteer position descriptions:

The following is a list of responsibilities for volunteer positions. Please note that additional tasks may be required within all of these positions, and that shift start times and durations are subject to change.

Awards Ceremonies: Assisting the organizers in setting up and taking down folding chairs, the podium and awards backdrop; ensuring that medals and national jerseys are received and ready for distribution; confirming that dignitaries are present and knowledgeable of their responsibilities. Approximate shift time for this position is 4:45-7:00 pm.

Course Marshal: This is an on-course position that requires you to appropriately direct and monitor cycling, pedestrian, (possibly bovine) and vehicle traffic at intersections and crossing points. This is our greatest needs area. Due to a change in the 'A' loop road race course, marshals will have riders passing them more frequently than during last year's event – however your favorite reading material is recommended to bring along! Approximate shift times and durations for this position will vary depending on the race day. Shifts may be anywhere from 4-8 hours in duration.

Course Marshal Leader: This position will assist the Volunteer Coordinator by helping to place and lead course marshals to locations on course, driving the course during competition to address any needs or concerns marshals may have, and driving the "sweep" loop at the end of competition to relieve marshals and collect equipment.

Doping Control Escort: The role of the escort will be to stay with your identified competitor when he/she crosses the finish line, and within an hour, bring the competitor to the doping control station. You will work with a representative from the US Anti-Doping Agency (USADA) who will provide you with specific details on race day. Shift start times will depend upon race finish times, and will finish once athlete has registered at the doping control station. Doping control will take place on selected days only, and not every day of the event. The USADA representative will inform us of the testing dates at a later time. The duration of shift will most likely be less than 3 hours. For training purposes, USADA requests that it is the same volunteers assisting on their selected days.

Entry Gate Attendant: Assisting the Antelope Island State Park staff in ensuring that all participants have an entry pass for island access, and in ushering vehicles through the state park entry gate. Approximate shift time for this position will be 6:00 or 7:00 am – 12:00 pm.

Motorcycle Marshal: Assisting in escorting the caravan that includes racers, officials, medical staff, press members, service vehicles and dignitaries. Motorcycle marshals will need to supply their own motorcycle and fuel, and must have primary insurance for road use. On the volunteer application where it states: "Have you volunteered for or worked for a cycling event before," please detail if you have volunteered for ANY event (not just cycling) using your motorcycle. Approximate shift time for this position will vary depending on the race day, most likely 6-8 hours with a break.

Officials' Drivers: This requires that you have prior road racing experience or are very familiar with the sport, as you will be (sometimes slowly, sometimes not) driving the event vehicles that the officials ride in during the event. It requires that you are aware of road racing rules and etiquette, and of course you must have those legally required items called a valid drivers license and auto insurance!

Parking Lot Assistance: Assisting Deer Valley Resort and Antelope Island State Park staff (depending on the day) in directing vehicles to park in the most efficient manner at designated lots at Deer Valley

Resort and Antelope Island State Park. There will be morning to mid-day and afternoon/early evening shifts for this position.

Volunteer Check-in/Registration: Managing the check-in of other volunteers who are scheduled to work; ensuring that all releases of liability are signed; distributing necessary equipment (i.e. flags) and the sack lunch. This position is based out of the Snow Park Lodge at Deer Valley. Approximate time for this position will vary in shifts depending on race day schedule. Shift times will begin between 6:00 and 7:00 am and finish by 10:00 or 11:00 am. There is also the potential for afternoon shifts.

Volunteer Team Leader @ Antelope Island State Park: Similar to the volunteer check-in/registration position, this person will be managing the check-in of other volunteers who are scheduled to work; distributing necessary equipment (i.e. flags) and the sack lunch. This position will be the lead volunteer contact at Antelope Island State Park on the two event days there (June 21 and 27). Shift time will begin between 6:00 and 7:00 am and finish at the conclusion of competition.